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September 27, 1999

CSSA, Commander
Attn: Brian K. Murphy, CSP
Environmental Officer
25800 Ralph Fair Road
Boerne, TX 78015-4800

Subject: Minutes of Meeting and Site Visit for Spill Prevention, Control, and Countermeasures
Plan (SPCCP) and Installation Spill Contingency Plan (ISCP) Updates
Camp Stanley Storage Activity, Texas
Contract F11623-94-D0024/RL83
Parsons ES job number 736071.13000

Dear Brian:

I have enclosed a summary of our discussions and site visit on September 22, 1999 for the SPCCP and ISCP updates. Please feel free to call me at (210) 828-4900 if you have any questions or comments.

Sincerely,



Christine Westerman
Senior Scientist

cc: Jo Jean Mullen, AFCEE
Rene G. Hefner, AFCEE
Chris Beal, WPI
Susan Roberts, Parsons ES
Julie Burdey, Parsons ES



Minutes of Meeting of September 22, 1999
CSSA SPCCP and ISCP Updates

Attendees: Brian Murphy (CSSA)
Chris Beal (WPI)
Chris Westerman (PES)

Meeting

CSSA SPCCP and ISCP Updates

A list of information from the current SPCCP and ISCP was reviewed to determine if changes were needed. It was noted that updates need to be made on the management approval (change to Lt. Col. Earnest Roberson), and some locations of spill response kits. Brian Murphy suggested Parsons talk to Joe Olvalle concerning procedures for filling aboveground storage tanks; Brian also requested suggestions for scenarios to use in spill response drills.

The question of whether two separate plans, an SPCCP and an ISCP, are required, was discussed. Chris Beal called Joe Stanuszek, who will be reviewing the plans for the Army. Joe stated that two separate plans are needed, but that they can be put in a single binder (separated by tabs) and that duplicate information could be eliminated. For example, the ISCP could reference information in the SPCCP rather than repeating the same information.

Site Visit

Chris Westerman conducted the site visit, accompanied by Chris Beal.

Potential Spill Locations and Storage Tanks

Potential spill locations as identified in the current SPCCP were inspected. Presence of spill response kits was noted, as well as containment measures and operating procedures for each area. Aboveground storage tanks were inspected and photographed. Updates to figures and text in the current plans were noted.

Interviews

In conjunction with the site visit, CSSA employees were interviewed concerning their standard operating procedures, recent spills and locations of spill response equipment. Employees reported no recent spills, other than a hydraulic fluid spill which has been documented. A summary of the interviews follows:

Cecil Noah of the motor pool showed us the locations for storing used oil, filters, antifreeze, and contaminated gasoline. He reported that absorbent pads are placed under vehicles being repaired to help prevent oil/grease from spilling onto the ground.

Joe Olvalle reported that alarm on the tank at Bldg. 201 is not working, and that there should be a way to test the alarm without overfilling the tank. He also expressed concern that some delivery drivers were not filling tanks through the designated inlet. Finally, he reported that sight glasses for checking fuel levels on the diesel tanks are needed.

Danny Adams at receiving showed spill response kit locations and an extra pallet of organic absorbent. One spill kit needs Tyvek suits and one needs an overpack barrel. Danny believed that a full spill kit may not be needed at Bldg. 86, but that absorbent and a container would be good to have there.

Ray Schwarz showed the Building 90 solvent operations, including satellite accumulation areas and recycling facility, the bluing shop and the sandblast shop. Locations of containment tanks and spill response kits were noted.

90-Day Storage Areas

All 90-day storage areas listed in CSSA's Texas Natural Resource Conservation Commission (TNRCC) Notice of Registration were visited and their locations verified. This information is required for the wastewater discharge permit.

Land Application Area

The proposed land application area for the wastewater treatment plant was photographed. This information is required for the wastewater discharge permit.